



COMPTROLLER

UNDER SECRETARY OF DEFENSE  
1100 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1100

OCT 24 2017

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTOR, NET ASSESSMENT  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: DoD Financial Management (FM) Related Professional Certifications and DoD  
Civilian Reimbursement for Associated Expenses

Title 5, United States Code, Section 5757 permits agencies to use appropriated funds, or funds otherwise available, to reimburse competitive service civilian employees for costs associated with obtaining FM-related professional credentials. This memorandum adds the Certified Public Finance Officer (CPFO) and Certified Inspector General Auditor (CIGA) to the list of FM-related test-based certifications approved for expense reimbursement, bringing the total number to 22 (Atch A).

Expense reimbursement is subject to authorized expenses and the availability of funds. Components assume responsibility for providing the reimbursement effective with Fiscal Year 2018. Components shall make funds available to reimburse employees for test fees, test registration fees, license/certification application or issuance fees, and license/certification renewal fees for obtaining and maintaining any of the 22 approved test-based certifications. Components shall also reimburse employees for professional society membership fees, only when membership is inseparable from certification. Agencies may reimburse employees for other professional certification costs subject to agency policy.

My point of contact is Mr. Edward Johnson, at 703-697-8363 or [edward.j.johnson10.civ@mail.mil](mailto:edward.j.johnson10.civ@mail.mil).

David L. Norquist

Attachment:  
As stated



## **ATTACHMENT**

### **DoD Financial Management Related Professional Certifications**

1. Accredited Business Accountant (ABA)
2. Accredited in Business Valuation (ABV)
3. Certified Accounts Payable Professional (CAPP)
4. Certified Business Manager (CBM)
5. Certified Cost Estimator/Analyst (CCE/A)
6. Certified Cost Professional (CCP)
7. Certified Defense Financial Manager (CDFM), to include CDFM-A
8. Certified in Financial Forensics (CFF)
9. Certified Forensic Accountant (CRFAC)
10. Certified Fraud Examiner (CFE)
11. Certified Government Audit Professional (CGAP)
12. Certified Government Financial Manager (CGFM)
13. Certified Information Systems Auditor (CISA)
14. Certified Inspector General Auditor (CIGA)
15. Certified Internal Auditor (CIA)
16. Certified Management Accountant (CMA)
17. Certified Payroll Professional (CPP)
18. Certified Public Accountant (CPA)
19. Certified Public Finance Officer (CPFO)
20. Certified Quality Auditor (CQA)
21. Certified Treasury Professional (CTP)
22. Forensic Certified Public Accountant (FCPA)